



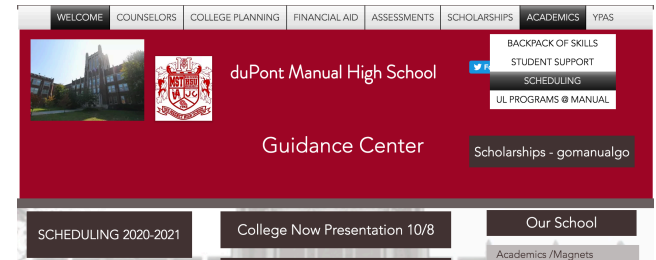
duPont Manual High School  
Scheduling 2021-22

# CLASS OF 2025

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# SCHEDULING DOCUMENTS

- [www.dupontmanualcounseling.com](http://www.dupontmanualcounseling.com)
- Scheduling 2021-22
  - Scheduling Guide 2021-22
  - Magnet Google Course Request Form
  - Scheduling Presentation
  - Athletic Information
  - YPAS Audition Information
  - and More!





Mrs. Amy Meeron  
Manual 9<sup>th</sup> Grade

[Amy.Meeron@Jefferson.kyschools.us](mailto:Amy.Meeron@Jefferson.kyschools.us)



Mrs. Marti K. Johnston  
Manual 10<sup>th</sup> - 12<sup>th</sup> Grade  
Students Last Name (A-G)

[Marti.Johnston@Jefferson.kyschools.us](mailto:Marti.Johnston@Jefferson.kyschools.us)



Mr. Kevin Fowler  
YPAS Students (9<sup>th</sup>-12<sup>th</sup>)

[Kevin.fowler@Jefferson.kyschools.us](mailto:Kevin.fowler@Jefferson.kyschools.us)



Mrs. Michelle Leslie  
Manual 10<sup>th</sup> - 12<sup>th</sup> Grade  
Students Last Name(H-O)

[Michelle.Leslie@Jefferson.kyschools.us](mailto:Michelle.Leslie@Jefferson.kyschools.us)



Dr. Jessika Benson  
Manual 10<sup>th</sup> - 12<sup>th</sup> Grade  
Students Last Name (P-Z)

[jessika.Benson@Jefferson.kyschools.us](mailto:jessika.Benson@Jefferson.kyschools.us)





# Curriculum

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# Graduation Requirements – Class of 2025

SUBJECT AREA	CREDITS
<b>ENGLISH/LANGUAGE ARTS</b>	4
<b>MATHEMATICS</b> Algebra 1, Geometry, & two other math course options covering the standards (a list of courses will be provided).	4
<b>SCIENCE</b> Biology, Chemistry & Physics	3
<b>SOCIAL STUDIES</b> World History, U.S. History and one of the following: Geography, Economics, Government or African American History.	3
<b>HEALTH/PHYSICAL EDUCATION</b>	1
<b>HISTORY &amp; APPRECIATION OF THE VISUAL &amp; PERFORMING ARTS (HAVPA)</b> Students can fulfill this requirement by taking the following: HAVPA course, Spanish Humanities, AP Art History, 3-VA or 3 YPAS courses.	1
<b>Electives</b> - 4 Course sequence of electives (magnet/major) - World Language – 2 credits are recommended	6
<b>Total</b>	22



## OTHER DIPLOMA REQUIREMENTS – CLASS OF 2025

- Complete the Individual Learning Plan (ILP).
- Students must pass the Civics test.
- Financial Literacy embedded in one of the core courses.
- All students must demonstrate proficiency in technology (this will be done while students load artifacts in their JCPS BackPack of Success).

# Course Level Descriptions

Advanced Placement (AP) – Most Rigorous Level



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graph TD; A[Advanced Placement (AP) – Most Rigorous Level] --> B[Advance Program (ADV) – Very Accelerated]; B --> C[Honors Program (HNR) – Slower Pace Level]; C --> D[Comprehensive - Basic Level]
```

Advance Program (ADV) – Very Accelerated

Honors Program (HNR) – Slower Pace Level

Comprehensive - Basic Level



## JCPS Advance Program

The JCPS Advance Program is an incentive program to encourage students to take more rigorous, accelerated courses.

- Complete 12 advance program and/or AP courses in high school.
- Complete 3 years of the same world language, or two years of two different world languages.
- Complete one of the following: ADV History Arts, AP Art History, Spanish Humanities, 3 VA courses, or 3 YPAS courses.
- Students must maintain a 3.0 GPA to remain in the program.
- Students do not have to be Advance Program to take advanced courses.

# Advanced Placement

College Board Website:

<https://apcentral.collegeboard.org/courses>

(click on Courses & Exams to receive course descriptions)

AP courses are college-level courses taught in high school

AP courses have college level reading and writing assignments and have the most rigorous test and homework assignments.

While taking an AP course, you may elect to take the AP exam for that course and possibly earn college credit if the college you will be attending will accept AP scores.

AP classes are weighted – it is a good way to raise your GPA if you are successful in the course.



# Academic Student Supports

**MANUAL ACHIEVEMENT CENTER** (Room 113) – peer tutors are available and students can receive individual interventions with a certified teacher.

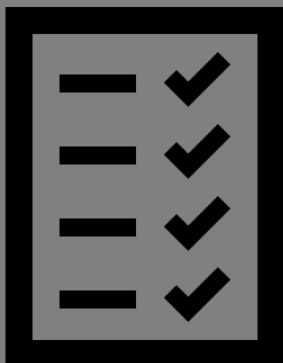
**Extended School Services** (ESS) is available after school with a teacher

**Transition Center** (eSchool Lab) is available for students to work on credit and content recovery through JCPS eSchool and Edmentum.

National Honor Society (**peer tutoring**) works before/after school with students.



# Grade Reporting



Letter Grade	Standard Scale	
A	90-100%	4.0
B	80-89%	3.0
C	70-79%	2.0
D	60-69%	1.0
U	Below 60%	0

Letter Grade	College Scale	
A	90-100%	5.0
B	80-89%	3.75
C	70-79%	2.50
D	60-69%	1.25
U	Below 60%	0

\*This scale is used for Advanced Placement (AP) and Dual Credit courses only.

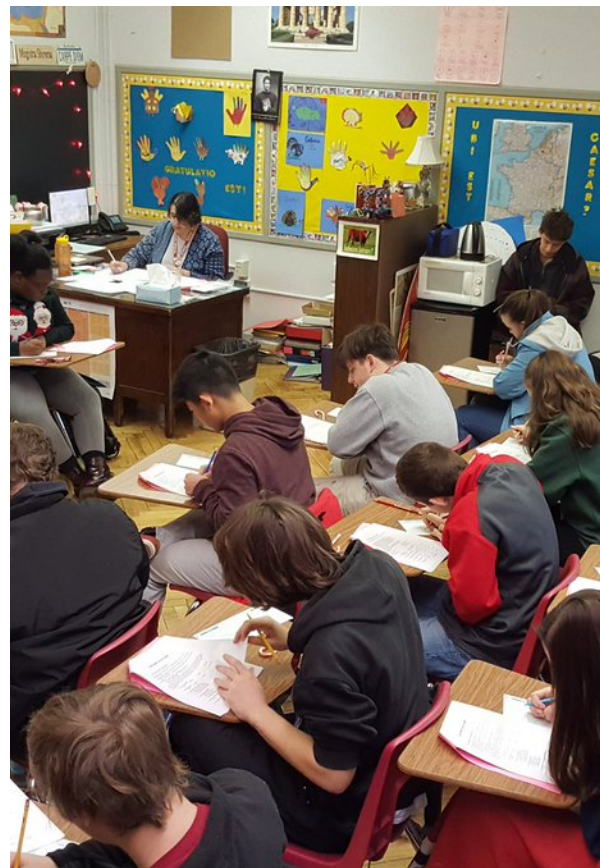
JEFFERSON COUNTY PUBLIC SCHOOLS  
 CERTIFIED CREDIT SHEET  
 Date Run: 2/17/2020 8:02:22 PM  
 Dupont Manual High  
 120 West Lee Street  
 Louisville, KY 40208  
 (502)485-8241

Grade Level: 12  
 GPA: Weighted 3.435  
 GPA: Standard Unweighted 3.333  
 Credits Earned: 27.00  
 Credits Required: 22.00

Subject	Grade	Credit	Subject	Grade	Credit	Subject	Grade	Credit	Subject	Grade	Credit
<b>Dupont Manual High</b>			<b>Dupont Manual High</b>			<b>Dupont Manual High</b>			<b>Dupont Manual High</b>		
Gr. 09 Term: 3	2015-2016		Gr. 10 Term: 3	2016-2017		Gr. 11 Term: 3	2017-2018		Gr. 12 Term: 3	2018-2019	
HUMAN GEOGRAPHY AP	B	0.50	EURO HISTORY AP	B	0.50	US HISTORY AP	C	0.50	ENGLISH4 HNR	B	0.50
ENGLISH1 HNR	B	0.50	ENGLISH2 HNR	B	0.50	ENGLISH3 HNR	A	0.50	HONORS PRE-CALCULUS	A	0.50
SPANISH1 HNR	B	0.50	SPANISH2 HNR	B	0.50	SPANISH3 HNR	C	0.50	ANATOMY/PHYS (ADV)	B	0.50
ALGEBRA 1	B	0.50	HONORS GEOMETRY	B	0.50	ALGEBRA 2 (HNR)	B	0.50	VISUAL COMM DESIGN	A	0.50
INTEG SCIENCE 1A (ADV)	A	0.50	BIOLOGY 1 (ADV)	B	0.50	CHEMISTRY 1 (HNR)	A	0.50	AP STUDIO ART-3-D DESIGN	A	0.50
VISUAL ARTS1	A	0.50	JAVA PROGRAMMING I	A	0.50	PHOTOGRAPHY 1	A	0.50	PORTF		
HEALTH EDUCATION I	A	0.50	VISUAL ARTS2	A	0.50	3-D ART	A	0.50	FITNESS CONDITIONING	A	0.50
Total Term 3 Credits:	3.50		Total Term 3 Credits:	3.50		Total Term 3 Credits:	3.50		Total Term 3 Credits:	3.00	
<b>Dupont Manual High</b>			<b>Dupont Manual High</b>			<b>Dupont Manual High</b>			<b>Dupont Manual High</b>		
Gr. 09 Term: 6	2015-2016		Gr. 10 Term: 6	2016-2017		Gr. 11 Term: 6	2017-2018		Gr. 12 Term: 6	2018-2019	
HUMAN GEOGRAPHY AP	B	0.50	EURO HISTORY AP	B-	0.50	US HISTORY AP	D	0.50	ENGLISH4 HNR	A	0.50
ENGLISH1 HNR	B	0.50	ENGLISH2 HNR	B	0.50	ENGLISH3 HNR	A	0.50	HONORS PRE-CALCULUS	C	0.50
SPANISH1 HNR	B	0.50	SPANISH2 HNR	B	0.50	SPANISH3 HNR	C	0.50	ANATOMY/PHYS (ADV)	B	0.50
ALGEBRA 1	A	0.50	HONORS GEOMETRY	B	0.50	ALGEBRA 2 (HNR)	A	0.50	VISUAL COMM DESIGN	A	0.50
INTEG SCIENCE 1A (ADV)	A	0.50	BIOLOGY 1 (ADV)	C	0.50	CHEMISTRY 1 (HNR)	B	0.50	AP STUDIO ART-3-D DESIGN	B	0.50
VISUAL ARTS1	A	0.50	JAVA PROGRAMMING I	A	0.50	PHOTOGRAPHY 1	B	0.50	PORTF		
PHYSICAL EDUCATION I	A	0.50	VISUAL ARTS2	A	0.50	3-D ART	A	0.50	FITNESS CONDITIONING	A	0.50
Total Term 6 Credits:	3.50		Total Term 6 Credits:	3.50		Total Term 6 Credits:	3.50		Total Term 6 Credits:	3.00	

## Example of a Transcript

- List of classes taken
- Provides credit summary
- Only semester grades are included
- GPA: grade point average (Unweighted & Weighted)
- Failed classes do not disappear
- Levels of courses
  - Regular/Comprehensive
  - Honors (HNR)
  - Advanced (ADV)/Math, Science, & Technology (MST)
  - Advanced Placement (AP)



## CORE CONTENT COURSES

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# ENGLISH



## ☐ **Honors (HNR) English I**

(Not a strength, prefer a regular pace)

Course Description: HNR Freshman English blends the strands of reading, writing, speaking, listening, and observing as communication tools. The course presents a wide range of reading experiences including short stories, novels, poetry, and drama. Assignments are structured to call upon the student's speaking, listening, and observing skills as they communicate information for a variety of authentic purposes.

## ☐ **Advance Program (ADV) English I**

(Area of strength, desire an accelerated pace)

Course Description: ADV Freshman English blends the strands of reading, writing, speaking, listening, observing, and using technology as a communication tool. The course is designed to provide a wide range of reading experiences with print and non-print materials that have literary, informational, persuasive, and practical purposes. Students are required to use the writing process and criteria for effective writing to demonstrate their abilities to write in a variety of forms and for multiple audiences and purposes. Speaking, listening, and observing skills are used to communicate information for a variety of authentic purposes. In addition, students continue to integrate inquiry skills and technology to communicate ideas.

# ENGLISH



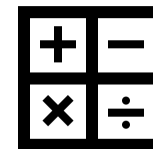
## Summer Reading Suggestion:

*From 9th Grade English Teachers*

For recommended reading, rising freshmen intending to take Advanced English may want to read some Greek mythology. It creates a little context for The Odyssey. Note: If you want to be considered for the AP Seminar (English 2) course during your sophomore year – you must take Advance Program (ADV) English 1 as a prerequisite.

Student understanding of basic grammar elements (parts of speech and punctuation rules) and narrative elements (exposition, rising action, irony, etc.) will be very helpful for incoming students. ANY independent reading that involves a grade-level text with compelling characters and plot lines will be advantageous for all incoming 9th graders.

# MATHEMATICS



- ☐ **Algebra I** – Student did not have Algebra I in middle school.
- ☐ **Honors (HNR) Algebra I**– Student did not have Algebra 1 in middle school and wants to go at a little faster pace.
- ☐ **Honors (HNR) Geometry** – The student has completed high school Algebra I, math is not a strength, student would like additional support and review.
- ☐ **Advance Program (ADV) Geometry** – The student has completed high school Algebra I, math is a strength, student desires an accelerated pace.
- ☐ **Advance Program (ADV) Algebra 2** – This course is ONLY for the student who has completed high school Algebra 1 and Geometry credit.
- ☐ **MST Geometry/MST Algebra 2** – MST students will be placed at a higher level MST math course depending on their math placement score.

(All students will take a math placement exam within the first two-weeks of school to determine their appropriate math level.)



# Science



- **Honors Conceptual Physics** – for students who may not find science to be a strength, and prefer a regular pace. Science Sequence the next three years: Honors Conceptual Physics (9), Honors Biology (10), and Honors Chemistry (11).
- **Advance Program Biology** – for students who consider science a strength, are good in math, and prefer a rigorous science path. Student must be on track to take Algebra 2 along with Advance Program Chemistry in the sophomore year. Science Sequence: Advance Program Biology (9), Advance Program Chemistry (10), Advance Program or AP Physics (11).

# Social Studies

- ☐ Honors Geography
- ☐ ADV World Geography
- ☐ AP Human Geography



	AP HUMAN GEOGRAPHY	ADVANCED WORLD GEOGRAPHY	HONORS GEOGRAPHY
<b>Description</b>	<p>This course analyzes the relationship between people and space. The specific units examined during the course include population geography, cultural geography, political geography, agricultural and rural geography, economic geography, and urban geography.</p> <p><b><u>Students are expected to take the AP exam at the end of the course.</u></b> Students may potentially earn college placement or credit based upon exam performance. <b>This course is highly recommended for students planning to take other Advanced Placement courses during high school.</b></p> <p><b><u>This course is REQUIRED for students wanting to take AP Capstone (Seminar and Research during their sophomore and junior years).</u></b></p>	<p>The class begins with an introduction to geography, in which students will learn the five themes of geography, the features that define the earth, how to study people and cultures of the earth, and how to use geographic tools. Students will use the skills they have learned to apply to regional areas of the world. Each area will also be addressed in terms of its culture, which includes the study of population patterns, history and government, cultures/lifestyles, and current issues.</p>	<p>This project-based course will prepare students to become knowledgeable citizens of a diverse, global society. Honors Geography introduces the student to geography and the skills and methods of geographers. Students will learn patterns, geographic skills, and concepts and processes that have shaped modern human societies as they complete a series of hands-on projects throughout the class.</p>
<b>Difficulty</b>	College course content, but in a high school setting (including lots of support)	Advanced course content (accelerated content, in between AP and Honors level)	Honors course content (more of a typical high school level course)
<b>Textbook</b>	Introductory college-level textbook	High school textbook	High school textbook
<b>Average Workload</b>	Regular reading assignments of 5-15 pages, includes notetaking over reading assignments, more emphasis on quizzes and tests, fewer written homework assignments, approximately 3-4 hours per week of out of class time needed for the typical student.	Nightly written homework assignments, less independent study work, approximately 1-2 hours per week of out of class time needed for the typical student.	Periodic homework assignment, most assignments are completed within class time. Approximately 30 min-1 hour per week of out of class time needed for the typical student.
<b>Typical Schedule</b>	<b><u>Most students taking the course also take all Advanced-level courses, especially in English.</u></b>	Most students taking the course also take a combination of Advanced and Honors level courses.	Most students taking the course take Honors and Comprehensive courses.
<b>GPA Impact</b>	5.0 scale A= 5.0 B= 3.75 C= 2.5	4.0 scale A=4.0 B=3.0 C=2.0	4.0 scale A=4.0 B=3.0 C=2.0

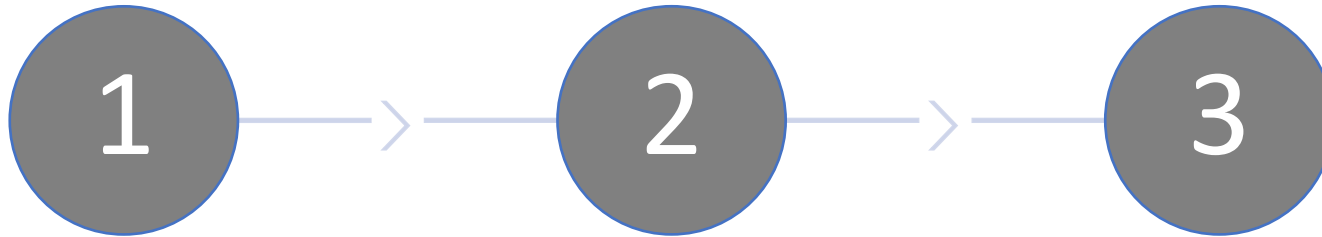
\*Please note that these are general guidelines and that individual circumstances should be considered.

# WORLD LANGUAGE

Manual offers 4 years of instruction in Spanish, French, and Latin. In addition, AP classes are offered in French, Latin, and Spanish, as well as courses in Spanish Humanities and Spanish Conversation.

**ADVANCED:** Student prefers an accelerated pace.

**HONORS:** Honors level classes teach the basic language skills at a slightly slower pace, allowing more time for practice and reinforcement of concepts.



## **SPANISH:**

Students who have had one full year or more of Spanish will register for Adv. Spanish 2 with the recommendation of their current middle school Spanish teacher.

## **FRENCH:**

Students who have had 2 or more years of French in middle school may enroll in Adv. French 2 with the recommendation of their middle school French teacher.

## **LATIN:**

Advanced is the only level offered.

# Spanish 2



**For Level 2 Spanish, a student should be able to:**

- State name, age, and address
- Describe their physical appearance
- Express which sports and activities they like and dislike
- State their favorite foods and drinks and those they do not like
- Identify their classes and when they meet
- Describe aspects of daily life, including friends, family, school
- Speak about familiar activities
- Speak about other's free time activities, like, and dislikes
- Present biographical information about others
- Provide basic instructions about how to make or do something





# HEALTH/ PHYSICAL EDUCATION

☐ Health (1/2 semester)

☐ PE (1/2 semester)

or you can take  
Fundamentals of Dance (1 full year)

Both Health and PE are required for  
graduation

# Magnet Courses

specific magnet planning forms available in the Scheduling Guide.

MAGNET	9 <sup>TH</sup> GRADE MAGNET COURSE
High School University (HSU)	HSU 101
Journalism & Communication (J&C)	Journalism 1 Intro to Media Arts
Mathematics, Science & Technology (MST)	MST Geometry/MST Algebra 2 MST Physics AP Computer Science Principles
Visual Art (VA)	Basic Design Drawing/Painting 1

# YPAS Magnet Courses

specific magnet planning forms available in the Scheduling Guide

YPAS MAGNET MAJOR	9 <sup>TH</sup> GRADE MAGNET COURSE
Dance	Ballet 1 Modern Jazz 1
Design & Production	Design and Production 1 (Double-blocked) Stagecraft 1 (Double-blocked after school)
Guitar	Applied Guitar 1 Guitar Technique and Repertoire Development
Musical Theatre	Fundamentals of Dance Vocal Development Exploring Theatre
Instrumental Music – Band	Intermediate Band, Percussion Ensemble 1 Symphonic Band, Wind Ensemble 1
Instrumental Music – Orchestra	Philharmonia Prep 1 Philharmonia Orchestra 1 or Orchestra Strings 1
Piano	Applied Piano 1 Applied Piano 2
Theatre	<ul style="list-style-type: none"><li>Theatre 1 (Double-blocked)</li></ul>

	RED	WHT
1	07:40 AM-09:10 AM <b>65111342-2 FACS ESSENTIALS</b> Spiegelhalter, Laura B Rm: 325	07:40 AM-09:10 AM <b>42241362-6 HUMAN GEOGRAPHY AP</b> Robinson, Merritt Rm: 200
2	09:10 AM-10:45 AM <b>48810012-1 PHYSICAL EDUCATION I</b> Gillispie, Josh M Rm: Small gym	09:10 AM-10:45 AM <b>44120192-7 BIOLOGY 1 (ADV)</b> Polevchak, Keri Rm: 210
3	10:45 AM-12:46 PM <b>42720292-2 ADVANCED GEOMETRY</b> Alvey, Megan Rm: 330 Lunch: 4th Lunch	10:45 AM-12:46 PM <b>42300011-70 STUDYSKILL</b> Sales, Emily K Rm: 229 Lunch: 2nd Lunch
4	12:46 PM-02:20 PM <b>42310192-11 ENGLISH1 ADV</b> Slagle, Rebecca Rm: 133	12:46 PM-02:20 PM <b>42419192-3 SPANISH 1 ADV</b> Lenihan, Mary Kathryn Rm: 327
ACT	02:20 PM-03:50 PM <b>99810013-1 ACT/CLUBS MISC</b> Finley, Nicole B Rm: 212	No Scheduled Course
HR	07:35 AM-07:40 AM <b>45229711-905 ORIENT SCHOOL&amp;COMM</b> Holman, Timothy Rm: 208	07:35 AM-07:40 AM <b>45229711-905 ORIENT SCHOOL&amp;COMM</b> Holman, Timothy Rm: 208

# 9<sup>th</sup> Grade Schedule

Example

# Scheduling Directions

## Instructions on How to Choose Your Courses:

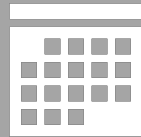
- Reminder you will have 8 courses in your schedule – please refer to your specific magnet planning form in the Scheduling Guide.
- Note: J&C, VA, and YPAS students will either have to choose to take a Social Studies or a World Language course in the freshmen year, so that they can take a study skills.
- If you choose a World Language – you will need to give use 2 different language choices.
- If you choose an Elective, you need to give use 3 choices in order of preference. Reminder you will be given the study skills elective if this is your first choice.
- You will **not** receive credit for your study skills course. It is designed to provide you time to study. There is not curriculum taught in this course.



# Next Steps



Look at the Scheduling Guide.



Look through the Scheduling PowerPoint Again to help guide you.



Complete the specific Magnet Google Course Request Form and Submit by May 5th, 2021



# Magnet Google Course Request Links:

- ❑HSU Course Request Form: [Link](#)
- ❑J&C Course Request Form: [Link](#)
- ❑MST Course Request Form: [Link](#)
- ❑VA Course Request Form: [Link](#)
- ❑YPAS Course Request Form: [Link](#)
- ❑Questions: [Link](#)